CITY OF BAKERSFIELD



Department of Human Resources 1600 Truxtun Avenue, Bakersfield, CA93301 (661) 326-3773 http://www.bakersfieldcity.us

INVITES APPLICATIONS FOR THE POSITION OF:

POLICE OFFICER - ACADEMY GRADUATE/LATERAL (OPEN) #01095

An Equal Opportunity Employer

SALARY

\$4,915.39 - \$5,986.93 /Month

ISSUE DATE: 06/07/18

FILING DEADLINE: 07/02/18 by 1:00 PM Pacific Time.

THE POSITION: **POLICE ACADEMY GRADUATE**: Must have graduated from a California Peace Officer Standards and Training (P.O.S.T.) certified Basic Peace Officer Academy within the last (3) three years. A copy of academy certificate **must be attached** to the City application by the filing deadline of July 2, 2018.

<u>LATERAL - POLICE OFFICER:</u> Minimum of one (1) year employment as a full-time paid Peace Officer with a P.O.S.T. approved California Law Enforcement agency and possess a California P.O.S.T. Basic Certificate by the filing deadline. A copy of certificate must be received by the City of Bakersfield Human Resources Office by the filing deadline of July 2, 2018.

***Any questions regarding the recruitment process you may contact the Training Division of the Bakersfield Police Department at 661-326-3980 or Recruiting@bakersfieldpd.us

REPRESENTATIVE DUTIES: Patrols a designated area of the city to preserve law and order, to prevent and discover the commission of crime, and to enforce motor vehicle regulations; issues traffic citations; answers calls and complaints involving fires, traffic accidents, robberies, and other misdemeanors and felonies; at accident scenes administers first aid, conducts investigation, gathers evidence, obtains witnesses, makes arrests; assists in preparation of safety education and training schedules and programs; conducts public awareness discussions; searches and books prisoners; records prisoner data and prepares personal property lists; testifies in civil and criminal courts; prepares control records including arrest and disposition records; prepares activity, and special prisoner reports; releases prisoners as instructed; receives complaints from the public by telephone.

MINIMUM QUALIFICATIONS:

AGE: Must be 21 years of age at time of appointment date.

EDUCATION: California P.O.S.T. requires possession of U.S. high school diploma or GED.

CERTIFICATE: P.O.S.T. Certificate must be valid at time of appointment date.

LICENSE: Must possess a valid Class "C" California driver's license.

PHYSICAL CONDITION/VISION: Good physical condition. Vision and physical conditions must satisfy established POST Medical Standards as provided on their website: http://post.ca.gov/medical-screening-manual.aspx CITIZENSHIP: Must be a U.S. citizen or permanent resident alien who is eligible and has applied for citizenship. FELONY: Record must be free from any felony convictions.

EXAMINATION (WEIGHTED: 100%) EXAMINATIONS: ALL QUALIFIED APPLICANTS WILL BE NOTIFIED VIA E-MAIL (IF PROVIDED) OF DATE, TIME AND PLACE OF EXAMS:

Examination Process Tuesday July 10, 2018 or Saturday July 21, 2018 (Tentative):

Applicants will select a date of examination on their application. The examination process will consist of a written exercise, a physical agility exam and an oral appraisal interview in the same day.

<u>Written Exercise:</u> The written exercise will allow the candidate to demonstrate his/her written communication skills. Responses will be evaluated by the Oral Appraisal Interview Board.

<u>Physical Agility Exam (Pass/Fail):</u> The physical agility exam is designed to measure the job-related physical characteristics of strength, agility and stamina required of a Police Officer. <u>NOTE: Please visit our website at www.bakersfieldjobs.us for a description of the Physical Agility Events and Required Times.</u>

<u>Oral Appraisal Interview (Weighted 100%):</u> An appraisal will be made of applicants training, education, experience, communication skills and personal qualifications for the position. A minimum rating of 70% is required to qualify for the eligible list.

<u>Background Investigation (Pass/Fail):</u> Prior to appointment, applicants must successfully complete an investigation of their personal history and background which includes a polygraph to determine suitability for the position of Police Officer with the Bakersfield Police Department. Applicants who fail the background investigation process will be notified by the Human Resources Division.

** NOTE: Applicants receiving a conditional offer of employment must successfully pass a psychological examination and pre-placement medical exam which will include a substance abuse screening. Applications from individuals who have failed the psychological test for Police Officer administered by the City of Bakersfield within the past one (1) year period or failed any other portion of the examination process within a six (6) month period, are not eligible for this recruitment.

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT: http://www.bakersfieldcity.us OR City Hall – North, 1600 Truxtun Avenue, Bakersfield, CA 93301

EXAM #01095 POLICE OFFICER - ACADEMY GRADUATE/LATERAL

*	1.	APPLICANTS FOR POLICE ACADEMY GRADUATE: I understand I must provide a copy of an Academy Certificate from a California P.O.S.T certified Basic Peace Officer Academy issued within the last (3) three years (graduation date from 10/1/15 to present) by the filing deadline of 7/2/18 by 1:00 p.m. You are required to submit proof of your graduation certificate by the filing deadline of 7/2/18 to the Human Resources Office, City Hall 1600 Truxtun Avenue, 1st Floor, Bakersfield, CA 93301 or Fax to (661) 852-2070 or Scan and attach to your on-line application. Please reference the recruitment name and number (i.e. Police Officer - Academy Graduate/Lateral #01095).
		□Yes □No
*	2.	LATERAL - POLICE OFFICER : I have a minimum of 1 year employment as a full-time paid Peace Officer with a P.O.S.T approved California Law Enforcement agency.
		□ Yes
		□ No□ N/A - Applying for Academy Graduate
*	3.	LATERAL - POLICE OFFICER : I understand I must submit a copy of a California P.O.S.T Basic Certificate by the filing deadline of 7/2/18 by 1:00 p.m. You may submit it to the Human Resources Office, City Hall 1600 Truxtun Avenue, 1st Floor, Bakersfield, CA 93301 or Fax to (661) 852-2070 or Scan and attach to your on-line application. Please reference the recruitment name and number (i.e. Police Officer - Academy Graduate/Lateral #01095).
		□ Yes □ No
		□ N/A - Applying for Academy Graduate
* ,	4.	I have reviewed the description of the Physical Agility Obstacle Course on the website at www.bakersfieldjobs.us and understand the physical requirements of this exam.
		□Yes □No
*	5.	I understand that it is HIGHLY RECOMMENDED that I apply on-line and provide an email address for this recruitment. If an e-mail address is provided, all future correspondence from the City will be via e-mail. NOTE: Please keep contact information up-to-date and ensure that your email spam filter allows you to receive message from HumanResources@bakersfield city.us.
		□Yes □No
*	6.	Have you tested and failed any portion of the examination process for the position of Police Officer administered by the City of Bakersfield Police Department within the past one (1) year period?
		□Yes □No
*	7.	I understand that applications from individuals who have failed the psychological test for Police Officer administered by the City of Bakersfield within the past one (1) year period or failed any other portion of the examination process within a six (6) month period, are not eligible for this recruitment.
*	8.	I have reviewed the examination process and understand all of the examination components will take place on the same day. I am selecting the date below as my examination date of preference.
		□July 10, 2018 □July 21, 2018

* Required Question